



Natural Resources Conservation Service  
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February 14, 2007

**WEST VIRGINIA BULLETIN NO:** WV 340-7-3

**SUBJECT:** SPA- Solicitation of Candidates for a Master Facilitator Cadre.

**Purpose:** To request nominations of individuals for a Master Facilitator Cadre.

**Expiration Date:** September 30, 2007

**ACTION REQUIRED BY: February 20, 2007  
February 22, 2007**

To assist agency leadership in using teams effectively, the leadership has decided to establish a National Master Facilitator Cadre. Please review [NB340-7-4](#) and the attachment for complete information.

Members of the cadre, on a collateral duty basis, will receive advanced training and will provide consultative and facilitative assistance to leadership in improving organizational performance and problem solving for national and regional projects. Approximately 20 individuals will be selected nationwide.

If you are interested in serving on the Master Facilitator Cadre, please submit a brief statement of your qualifications, of no more than two pages, as outlined in the attachment of [NB340-7-4](#) to your supervisor for approval by **February 20, 2007**. All interested individuals' information will need to be forwarded to your ASTC-FO or Principal Staff Supervisor for submittal to Bill O'Donnell by **February 22, 2007**. This will allow us to meet NHQs deadline of February 26, 2007.

If you need any additional information or have questions, please contact Bill O'Donnell at (304) 284-7543 or by email at [Bill.Odonnell@wv.usda.gov](mailto:Bill.Odonnell@wv.usda.gov).

/s/

KEVIN WICKEY  
State Conservationist

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